

# University Council

MINUTES

DECEMBER 6, 2016

3 – 5 PM

STUDENT UNION 312

MEETING CALLED BY	Harvey Sterns, chair	
TYPE OF MEETING	Monthly Meeting	
PRESIDER	Harvey Sterns, chair	
NOTE TAKER	Kim Haverkamp	
ATTENDEES	<p><b>Member:</b> Philip Allen, Linda Barrett, Michelle Byrne, Mike Cheung, Jared Coleman, Elizabeth Erickson, Tonia Ferrell, Nick Golina, Diane Gorse, Nancy Homa, Kristine Kraft, Chand Midha, Ruth Nine-Duff, Rex Ramsier, Shiva Sastry, Michael Spayd, Harvey Sterns, Cassie Verardi, Matt Wilson</p> <p><b>Absent with notice:</b> Megan Bodenschatz, Julie Cajigas, Kristen Giaquinto, Marjorie Hartleben, Kristin Koskey, Isaac Lampner, Marina Pelemis, Jeanne-Helene Roy</p> <p><b>Other attendees:</b> John Messina, John MacDonald, Godfrey Ovwigho, Barbara Weinzierl</p>	
Agenda topics:		
3:00 – 3:05	CALL TO ORDER	HARVEY STERNS
DISCUSSION	<ol style="list-style-type: none"> <li>1. UC observed a moment of silence for Duncan Unternaher. He passed away on December 5 and was a student in the College of Business Administration.</li> <li>2. The chair called the meeting to order. He asked for additions to the agenda. Graduate student funding will be discussed during the Budget and Finance Committee report. The agenda was approved as distributed by unanimous consent.</li> <li>3. The chair asked for additions or corrections to the November 8 University Council (UC) minutes. There being none, the agenda was approved as distributed by unanimous consent.</li> </ol>	
3:05 – 3:20	EXECUTIVE COMMITTEE REPORT	HARVEY STERNS
DISCUSSION	The chair reviewed the attached <a href="#">November 15 UC Executive Committee minutes</a> . The minutes were approved by a secret ballot vote of 17 in favor and 0 opposed.	
3:20 – 3:30	UNFINISHED BUSINESS	HARVEY STERNS
DISCUSSION	<p>An ad hoc University Awards Committee was established and the following members volunteered to serve on the committee.</p> <ul style="list-style-type: none"> <li>• Michelle Byrne</li> <li>• Kris Kraft</li> <li>• Michael Spayd</li> </ul>	

## DISCUSSION

The following items were discussed:

- Thoughts and prayers to Duncan Unternaher's family. UA is providing help to students that are grieving.
- There has been an increase in donations and new student commitments. Spring enrollment is down by 5%, which is better than where we were at this time last year. We anticipate that Fall 2017 enrollment will be the same as Spring 2017. We need to do everything possible to retain and recruit students.
- Everyone is working to stabilize the budget by being conservative and controlling expenditures.
- He introduced his new Chief of Staff, Barbara Weinzierl. She has been instrumental in helping the School of Law turn enrollment around.
- UC members were asked to review the Ernst & Young report that was sent to the campus community on November 21.
- Ernst & Young has been hired to provide expertise and advice so we can plan going forward.

What can we do to stabilize:

- Rebuild and develop relationships.
- Increase retention and graduation rates.
- Maximize the use of scholarship dollars. Barbara Weinzierl is establishing a working group to look at ways to use the scholarship system to retain students and help them graduate.
- Graduate assistantships are being discussed.
- Increasing fundraising.
- Reducing utility expenses.
- A retirement buyout is in the initial stage of discussion; no criteria have been developed.
- Growing partnerships with Community Colleges.
- Growing partnerships with admission recruiters.
- Offer non-traditional students more options. Evening College is being discussed among deans.
- Comprehensive international effort.

President Wilson attends the UC meetings and communicates with constituency groups so everyone knows where we stand. He hopes to have unity going forward.

## DISCUSSION

The following items were discussed:

- The Higher Learning Commission will visit Main Campus and Wayne Campus on February 12 – 15, 2017.
  - The draft assurance argument is open for comment until December 12.
  - Members of the HLC team include a CFO, an enrollment manager, a university president and an institutional effectiveness person.
  - A representative from the Chancellor's Office will shadow the team.
- Stark State College will begin classes in Akron in January.

3:25 – 3:31	PHYSICAL ENVIRONMENT IN-DEPTH STANDING COMMITTEE REPORT	STEVE MYERS
DISCUSSION	<ol style="list-style-type: none"> <li>1. Steve Myers presented the attached <a href="#">Capital Projects Update</a>. The following items were discussed: <ul style="list-style-type: none"> <li>• Approved capital projects.</li> <li>• College Street will be closed during the summer of 2017 between Buchtel Avenue and Central Hower for infrastructure work.</li> <li>• School of Law renovation will move to the next phase during Spring Break.</li> </ul> </li> <li>2. The committee reviewed and approved the attached <a href="#">Space Allocation Form</a> for Roo Express Operations and now recommends approval by University Council. <b>The motion for approval carried</b> by a secret ballot vote of 15 in favor and 0 opposed.</li> </ol>	
3:31 – 4:50	STANDING COMMITTEE REPORTS	STANDING COMMITTEE CHAIRS
DISCUSSION	<p><b>Budget and Finance:</b> The committee is focusing on the following:</p> <ul style="list-style-type: none"> <li>• Reviewing graduate scholarship data for discussions regarding sustainable budgets.</li> <li>• Reviewing data regarding research awards for colleges.</li> <li>• The committee would like to be involved in evaluating the potential cost savings of the potential retirement buyout.</li> </ul> <p>Shiva Sastry discussed the attached <a href="#">Survey Results Report for the UA Strategic Planning and Budget Proposal</a>. After the discussion, a motion was made to send the proposal back to the committee for revisions that may come from the survey results with the expectation that the committee will bring the revised proposal back to UC for a vote. <b>The motion carried</b> by a secret ballot vote of 17 in favor and 0 opposed.</p> <p>Phil Allen discussed the attached <a href="#">Graduate Assistantship Funding Analysis</a> and <a href="#">Graduate Assistantship Funding Proposed Strategies</a>. Other Universities give students either a tuition scholarship or a stipend; UA gives students both.</p> <p><b>Information Technology:</b> Linda Barrett discussed the attached <a href="#">IT Report to UC</a>. The UC IT Committee supports the CCTC Laptop Replacement Resolution passed by Faculty Senate on Dec. 1, 2016 (see resolution in attached IT Report). Godfrey Ovwigho informed UC that the cost estimate to replace laptops for all full-time faculty is \$2 million. After the discussion, a motion was made to ask that cost estimates be shared at the January 10 UC meeting. <b>The motion was carried</b> by a secret ballot vote of 16 in favor and 0 opposed.</p>	
5:15 – 5:15	NEW BUSINESS	HARVEY STERNS
DISCUSSION	<p>There were none at this time.</p> <p>The meeting was adjourned at 5:15 p.m. by unanimous consent.</p>	